



## **Employee Life at GCS**

Are you interested in working in a Christian environment enriching the lives of the children you work with daily? Are you interested in feeling the freedom of openly discussing your faith and being surrounded by like-minded people in your work? Greenwood Christian School creates a work environment that allows you to worship God, create community, and lay the foundation for our future generations. We understand that we need to enable our students to view and lead the world through a Biblical worldview/lens and we seek educators who have the same ideals and perspective. For questions regarding position openings, application or hiring process, please contact Dr. Chris Johns, Head of School at [cjohns@greenwood-christian.org](mailto:cjohns@greenwood-christian.org).

Salary: \$25,000/year

Tuition Benefits: 60% tuition discount for full-time faculty, 35% tuition discount for part-time faculty.

Employee Benefits: 3% Employer Retirement Match, Eye Care and Dental Discount Program

## **Lower School Teaching Faculty Job Description**

### **Spiritual Requirements and Expectations**

1. A Christ follower who is dedicated to the cause of the Gospel
2. A regular attendee of an evangelical Christian church
3. Demonstrate a Christ-like testimony in daily living and agree to the GCS Mission and Biblical Worldview philosophy.
4. Treat students, parents, employees, and those associated with GCS respectfully and handle conflict according to Biblical principles found in Matthew.

### **Professional Requirements, Expectations, and Training**

1. Teaching Faculty must have a bachelor's degree from an accredited college or university.
2. Teaching Faculty must qualify, obtain, and maintain an ACTS Teacher Accreditation annually.
3. Teaching Faculty must continue to pursue and develop as a teacher through ACTS-approved CEUs.
4. Teaching Faculty must maintain daily work hours from 7:30 AM–3:30 PM.
5. Teaching Faculty must sign, submit, and teach according to the GCS Statement of Faith and GCS Faculty Handbook.
6. Teaching Faculty must follow the Biblical Conflict Resolution Policy steps to resolve conflict with students, parents, and employees.

### **Teaching Faculty Classroom Expectations**

1. Teaching Faculty are responsible for creating and maintaining a safe learning environment with rules, student expectations, and learning objectives to maximize learning.
2. Teaching Faculty are responsible for knowing and enforcing GCS policies and procedures in the Faculty and Staff Handbook and Student Handbook.
3. Teaching Faculty are required to submit weekly lesson plans and maintain a yearly curriculum guide for their courses.
4. Teaching Faculty are responsible for organizing and managing classroom time effectively by starting lessons, teaching the lessons, and ending the lessons on time each day.
5. Teaching Faculty are responsible for presenting age-appropriate instruction that engages the student in

the learning process using creative and effective methods for education.

6. Teaching Faculty are expected to teach utilizing the Essential Questions of GCS and Biblical Integration in all their courses.
7. Teaching Faculty are responsible for maintaining a classroom environment that is free from debris and accommodates movement for safety and classroom activities.
8. Teaching Faculty are responsible for creating an environment with classroom décor that celebrates student work and is relevant to the subject content of their courses.

### **Teaching Faculty Expectations Outside of the Classroom**

1. Teaching Faculty will be proficient in using essential technology inside and outside the classroom.
2. Teaching Faculty will embrace and work with other employees in fulfilling the vision and mission of GCS.
3. Teaching Faculty will handle adversity in a Christ-like manner with students, parents, and other employees.
4. Teaching Faculty will assist in GCS activities during and outside regular school hours per the administration's request.
5. Teaching Faculty will maintain professional dress and punctuality with work, classes, and meetings.
6. Teaching Faculty may be asked to perform other duties and tasks at the administration's discretion.

*While Greenwood Christian School does not discriminate on the basis of race, sex, color, or national and ethnic origin in the administration of its hiring policies as a religious institution, it reserves the right to deny or to terminate employment of persons whose lifestyle, words, actions, or otherwise do not align with the school's statement of faith, code of conduct, or other policies of this organization.*