



## GREENWOOD CHRISTIAN SCHOOL

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### Admissions Policy and Procedures

#### Admissions Policy

Greenwood Christian School, in partnership with each family and the church, exists to glorify God and provide its students the opportunity to achieve scholastic excellence with Christ-like values in an environment where they can reach their potential academically, spiritually and socially.

Applications for new students are reviewed before scheduling student testing and interview appointments to ensure each applicant and family are committed to the school's mission, and also confirm classroom openings. The \$120 application fee will be refunded only if placement is not available.

GCS does not admit any student who is currently under suspension or expulsion from another school, but applications are evaluated on a case-by-case basis. Each student must provide a copy of their birth certificate and a record of state-mandated immunizations before they are allowed enrollment at GCS.

Age requirements for kindergarten and first grade are as follows:

- Kindergarten: three, four or five years old on or before September 1<sup>st</sup> of the school year.
- First Grade: six years old on or before September 1<sup>st</sup> of the school year
- All new students will be tested by GCS to assure proper grade-level placement

#### Admissions Procedures

##### Elementary Level:

1. Complete the online application at [greenwoodchristianschool.org](http://greenwoodchristianschool.org), and include the \$120 application fee and a copy of the student's latest report card.
2. Administration will review all applications for compliance with GCS mission and classroom availability.
3. Applicants will be notified whether or not an opening is available. If an opening is not available, the \$120 application fee will be refunded. If an opening is available, the student and parents will be invited for testing and family interview. At least one parent must attend the interview with the student.
4. Student testing (K4 – 5<sup>th</sup> grade) is an assessment of the student's reading level and math skills.
5. Upon acceptance, a \$175.00 enrollment fee will be due to complete the enrollment process.

##### Middle and High School Level:

1. Complete the online application at [greenwoodchristianschool.org](http://greenwoodchristianschool.org), and include the \$120 application fee and a copy of the student's latest report card. Three personal references must also accompany each Middle School and High School applicant.
2. Administration will review all applications for compliance with GCS mission and classroom availability.
3. Applicants will be notified whether or not an opening is available. If an opening is not available, the \$120 application fee will be refunded. If an opening is available, the student and parents will be invited for testing and family interview. At least one parent must attend the interview with the student.
4. Student testing (6<sup>th</sup> – 12<sup>th</sup> grades) is an assessment of the student's reading level and math skills.
5. Upon acceptance, a \$175.00 enrollment fee will be due to complete the enrollment process.

*GCS, accredited by ACTS (nationally); AdvancED / SACS (regionally); and a member of SCISA (statewide), does not discriminate against race or ethnic origin in administration of its educational, admission and athletic policies, tuition assistance or any other school administered programs.*