

GREENWOOD CHRISTIAN SCHOOL
Admissions Policy and Procedures



Admissions Policy

Students are admitted to Greenwood Christian School on the basis of a completed online application (at greenwoodchristianschool.org), a completed file and interviews. All prospective students must be present during the interviews. A student who does not cooperate or agree with the purpose of the program of the school will not be admitted. GCS normally does not admit any student who is currently under suspension or expulsion from another school, but each applicant will be evaluated on a case-by-case basis. Students must show proof that they have received state-mandated medical immunizations before they will be allowed to begin classes at GCS.

Age requirements for kindergarten and first grade are as follows:

- Kindergarten: three, four or five years old on or before September 1st of the school year.
- First Grade: six years old on or before September 1st of the school year
- All new students will be tested by GCS to assure proper grade-level placement

Admissions Procedures

Applications for students wishing to enroll for the upcoming school year are normally accepted beginning mid-February. Applications will be processed in the order in which they are received, until classes are full.

Families are normally notified of acceptance or denial within 48 hours after completing the interview and testing requirements as stated below.

Elementary Level:

1. Complete the online student application (at greenwoodchristianschool.org) and attach a copy of their latest report card.
2. Submit *non-refundable* Application Fee of \$120.
3. Family interview. (At least one parent and student must attend this interview). **Most recent grade report must be submitted prior to the interview.**
4. Grade level testing of student (grades K4 – 5th grade).
5. Notification of placement and admission at GCS, if all qualifications have been met.
6. Upon acceptance, a \$175.00 enrollment fee will be due to complete the enrollment process.

Middle and High School Level:

1. Complete the online student application (at greenwoodchristianschool.org) and attach a copy of their latest report card.
2. Submit *non-refundable* Application Fee of \$120.
3. Three personal references submitted.
4. Family interview. (At least one parent and student must attend this interview). **Most recent grade report must be submitted prior to the interview.** Interviews will not be scheduled until students' references have been received.
5. Grade level testing of student.
6. Notification of admission and placement at GCS, after all qualifications have been met.
7. Upon acceptance, a \$175.00 enrollment fee will be due to complete the enrollment process.

GCS, accredited by ACTS (nationally); AdvancED / SACS (regionally); SCISA (statewide); does not discriminate against race or ethnic origin in administration of its educational, admission and athletic policies, tuition assistance or any other school administered programs.